

**Minutes of the Regular Meeting  
Bloomingdale Free Public Library  
Board of Trustees  
January 13, 2020**

Robert Bloodgood administered the Oath of Office to Jennifer Ellis, Karen Kirby, and Debbie Sondermeyer. Congratulations!

The meeting was called to order by Robert Bloodgood at 7:35pm. He announced that the meeting was in compliance with the New Jersey Open Public Meetings Act. In attendance were Trustees Linda Bennett, Robert Bloodgood, Jennifer Ellis, Kelly Graziano, Karen Kirby, Thomas Kroncke, Debbie Sondermeyer, and Eliza Strawbridge. Also in attendance was Mike Sondermeyer (Council Liaison). Darlene Nowak and Patti Perugino (Library Director) were excused.

Congratulations and Welcome to our new members Kelly Graziano and Eliza Strawbridge.

**Nomination of Officers** – A motion was made by Jennifer Ellis and seconded by Debbie Sondermeyer to elect Robert Bloodgood as President of The Bloomingdale Free Public Library Board of Trustees. In a voice vote all Trustees were in favor. A motion was made by Karen Kirby and seconded by Debbie Sondermeyer to close the nominations. In a voice vote all Trustees were in favor. In a roll call vote all Trustees were in favor of Robert Bloodgood as president.

A motion was made by Thomas Kroncke and seconded by Robert Bloodgood to elect Jennifer Ellis as Vice President of The Bloomingdale Free Public Library Board of Trustees. In a voice vote all Trustees were in favor. A motion was made by Karen Kirby and seconded by Debbie Sondermeyer to close the nominations. In a voice vote all Trustees were in favor. In a roll call vote all Trustees were in favor of Jennifer Ellis as vice president.

A motion was made by Thomas Kroncke and seconded by Linda Bennett to elect Karen Kirby as Treasurer of The Bloomingdale Free Public Library Board of Trustees. In a voice vote all Trustees were in favor. A motion was made by Debbie Sondermeyer and seconded by Robert Bloodgood. In a voice vote all Trustees were in favor to close the nominations. In a roll call vote all Trustees were in favor of Karen Kirby as treasurer.

A motion was made by Robert Bloodgood and seconded by Jennifer Ellis to elect Thomas Kroncke as Secretary of The Bloomingdale Free Public Library Board of Trustees. In a voice vote all Trustees were in favor. A motion was made by Karen Kirby and seconded by Robert Bloodgood. In a voice vote all Trustees were in favor to close the nominations. In a roll call vote all Trustees were in favor of Thomas Kroncke as secretary.

Congratulations to all of our officers!

**Minutes of Prior Regular Meeting** – A motion was made to approve the minutes by Jennifer Ellis, seconded by Robert Bloodgood. All trustees were in favor. Debbie Sondermeyer abstained.

**Public Comment** – A motion to open Public Comment was made by Thomas Kroncke, seconded by Debbie Sondermeyer. With no member of the public coming forth a motion to close was made by Thomas Kroncke, seconded by Debbie Sondermeyer. All trustees were in favor.

**Treasurer's Report / State Aid Report** – The report for December was presented by Karen Kirby. A motion to approve the report was made by Thomas Kroncke, seconded by Debbie Sondermeyer. In a roll call vote all trustees were in favor.

**Over dues Report – 4<sup>th</sup> Quarter 2019** – The report was presented by Robert Bloodgood. A motion to approve the report was made by Thomas Kroncke and seconded by Jennifer Ellis. In a roll call vote all Trustees were in favor.

**Petty Cash Report – 4<sup>th</sup> Quarter 2019** - The report was presented by Robert Bloodgood. A motion to approve the report was made by Thomas Kroncke and seconded by Linda Bennett. In a roll call vote all Trustees were in favor.

**Purchase Order Report / Budget Report** – The Purchase Order Report for December was presented by Robert Bloodgood. A motion to approve the report was made by Thomas Kroncke, seconded by Karen Kirby. In a roll call vote all trustees were in favor. The Budget will be reviewed with a follow-up to come in March.

**Collection Statistics Report / Community Usage Reports** - These reports were presented by Robert Bloodgood. A motion to approve the reports was made by Thomas Kroncke, seconded by Jennifer Ellis. In a voice vote all trustees were in favor.

**Library Director's Report, Adult Programs Report, Language Program Report, Literacy Program Report, and Children's Program Report** – The reports were presented by Robert Bloodgood. A motion to approve the reports was made by Karen Kirby, seconded by Debbie Sondermeyer. In a voice vote all trustees were in favor.

**Committee Reports:**

**Budget Committee** – See New Business

**Policies and Procedures Committee** – Linda Bennett reported the status of fines for children's materials. Luca Manna and Pals Plus will keep us informed. She also reported that a copy of the Employee Handbook and Library Policies should be available in the Library. She will make sure they are present.

**Public Relations Committee** – Jennifer Ellis reported that the Instagram is up and running.

**Grants and Funding Committee** – No Report

**Board of Education Committee** – The Board of Education has reorganized with Lauren Grecco as President and Robert Bloodgood as Vice President.

**Literacy Foundation** – Robert Bloodgood reported that the May Fundraiser will be a Texas BBQ (See Library Director’s Report). Jennifer Ellis would like to see a “Tricky Tray” at the event. Eliza Strawbridge asked for the availability of hi-chairs at the event.

**Unfinished Business and General Orders** – Library Board of Trustees meetings – 2020

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Library Board of Trustees meetings – 2020 – A motion was made by Thomas Kroncke and seconded by Jennifer Ellis to amend the Library Bylaws (Article VI Section 1) concerning Board of Trustees meeting months. The new months will be: January, March, April, June, July, October, November, and December. In a roll call vote all Trustees were in favor. This was the third reading.

**New Business** – 2020 Budget – Karen Kirby presented the 2020 Proposed Budget. A motion was made by Thomas Kroncke and seconded by Karen Kirby to accept the 2020 Budget as presented. In a roll call vote all Trustees were in favor

PalsPlus Voting Representative - A motion was made by Thomas Kroncke and seconded by Linda Bennett to accept Patti Perugino as Voting Representative and Barbara Licitra as Voting Alternate. In a roll call vote all Trustees were in favor.

**Public Session** – A motion to open Public Session was made at 8:24pm by Thomas Kroncke, seconded by Debbie Sondermeyer. With no member of the public coming forward, a motion was made to close Public Session was made by Thomas Kroncke, seconded by Debbie Sondermeyer. In a voice vote all trustees were in favor.

**Adjournment** - A motion to adjourn was made at 8:25pm by Robert Bloodgood, seconded by Thomas Kroncke. In a voice vote all trustees were in favor.

Submitted by Thomas Kroncke